

Lake City Council Proceedings
Monday, November 20, 2023

The City Council of Lake City, Iowa met in regular session at 6:00pm with Mayor Holm presiding. The following Council members were present: Bellinghausen, Daniel, Wilson, Gorden, and Bruns. Councilperson-Elect Lee Vogt attended via telephone. Mayor-Elect Mike Schleisman also attended. CA Matthews, City Attorney Lauver, Chief of Police Schaffer, Community Building Manager Winter, and Interim Public Works Director Janssen were also present.

Consent Agenda: Motion by Bruns and seconded by Bellinghausen to approve the Consent Agenda consisting of the following: Agenda, Minutes from the November 6, 2023 Regular Meeting, July-October Treasurer's Report, and Summary List of Claims. All Ayes. Nays-None. MC.

Public Hearing: Daniel motioned at 6:01pm to hold a public hearing on Proposed Ordinance 407: An Ordinance to Amend Municipal Code Chapter 6: Park Board. The Ordinance proposes to amend the Municipal Code concerning Park Board membership requirements including so that up to two members of the Park Board may be non-Lake City Residents. Seconded by Bellinghausen. Roll Call Vote. Ayes: Gorden, Bruns, Daniel, Bellinghausen, Wilson. Nays-None. MC.

Vogt recommended the Ordinance be modified to limit Park membership to the townships adjacent to Lake City. CA Matthews indicated he would revise the proposed ordinance to that effect.

At 6:07pm Daniel motioned to close the public hearing. Seconded by Bellinghausen. Roll Call Vote. Ayes: Daniel, Wilson, Bruns, Gorden, Bellinghausen. Nays-None. MC.

Citizens to Address the Council: Troy Whipkey addressed the Council on behalf of Betterment and asked for the public to have increased vigilance in the town square for vandalism.

Guest Business: Representatives from Gworks provided Council with an online presentation on the updated cloud-based software and answered questions.

Council Agenda: Daniel motioned to approve the December 2, 2023 6PM Betterment Parade Requests: Police Escort Request at Accura Health at 6pm and 30 Minute Road Closure Request (6-6:30PM): From Dollar General to Morrow's and the Roads around the Town Square. Seconded by Bruns. All Ayes. Nays-None. MC.

Bruns motioned to table all readings related to Ordinance 407. Seconded by Daniel. All Ayes. Nays None. MC.

Discussion ensued about ACS and the current IT provider to the City of Lake City. Motion by Bruns, who mentioned the Resolution supported 1st, 2nd, and 3rd missions of Lake City, to

approve Resolution 2023-82: Resolution To Move Information Technology (IT) Needs To Advanced Communication Services (ACS). Seconded by Wilson. Roll Call Vote. Ayes: Gorden, Bruns, Daniel, Wilson, Bellinghausen. Nays-None. MC.

Discussion ensued about the Gworks upgrade. Daniel motioned to approve Resolution 2023-78: Resolution To Upgrade The City's Financial Software With Gworks, and mentioned the Resolution supported the 1st, 2nd, and 3rd Missions of Lake City. Seconded by Bellinghausen. Roll Call Vote. Ayes: Wilson, Daniel, Gorden, Bellinghausen. Nays: Bruns. MC.

Daniel motioned to deny Resolution 2023-73: Resolution To Approve An Encroachment Easement To Andrew And Nicholle Winter. Seconded by Bellinghausen. All Ayes. Nays-None. MC.

Gorden motioned to approve Resolution 2023-80: Resolution To Authorize an Easement Agreement Between the City of Lake City and the Property Owners Adjacent to 5th Street between S. Center and South Illinois. Seconded by Daniel. Roll Call Vote. Ayes: Bruns, Daniel, Gorden, Bellinghausen, Wilson. Nays-None. MC.

Brief discussion ensued. City Attorney Lauver recommended Resolution 2023-70 to be tabled until all property owners sign the easement agreement. Wilson motioned to table Resolution 2023-70: Resolution To Vacate and Convey 5th Street Between S. Center and South Illinois To The Adjacent Property Owners. Seconded by Gorden. All Ayes. Nays-None. MC.

CA Matthews asked Council if there were any questions about Resolution 2023-76. Council indicated no questions. Daniel motioned to approve Resolution 2023-76: Resolution To Approve The Pickleball Court Relocation Recommended By The Park Committee, Proposed Parking Lot For Goins Park Recommended By The Park Committee, Proposed Synder Pickleball Court Contract, And Approve And Reallocate Certain Funds For The Synder Comprehensive Plan For Goins Memorial Park Lake City, Iowa, and mentioned it supported the 1st Mission of Lake City. Seconded by Wilson. Roll Call Vote. Ayes: Daniel, Wilson, Bruns, Bellinghausen, Gorden. Nays-None. MC.

Gorden motioned to approve Resolution 2023-77: Resolution To Appoint Jackie Schrad As The Treasurer For The City Of Lake City, Iowa and mentioned it supported the 5th and 6th Missions of Lake City. Seconded by Bruns. Roll Call Vote. Ayes: Bruns, Gorden, Bellinghausen, Daniel, Wilson. Nays-None. MC.

Brief discussion ensued. CA Matthews indicated the Graphic Advocate is currently the only newspaper that Council may designate as the official newspaper of the City. Bruns motioned to approve Resolution 2023-81: Resolution To Designate The Graphic Advocate Newspaper As The Official Newspaper Of The City Of The Lake City For The Year 2024, and mentioned it supported the 2nd and 3rd Missions of Lake City. Seconded by Wilson. Roll Call Vote. Ayes: Bellinghausen, Bruns, Wilson, Gorden, Daniel. All Ayes. Nays-None. MC.

Bruns motioned to approve Resolution 2023-83: Resolution To Approve The Annual Urban

Renewal Report and mentioned it supported the 5th and 6th Mission of Lake City. Seconded by Wilson. Roll Call Vote. Ayes: Gorden, Bruns, Wilson, Daniel, Bellinghausen. Nays-None. MC.

City Administrator Discussion/Action Items: To ensure there was no further business after going into closed session, CA Matthews announced that the Council meeting on 1/1/2024 would be moved to Tuesday 1/2/2024 due to the holiday. He also mentioned that Tree Bids were due by November 29, 2023 3PM and will be considered at the December 4, 2023 Council meeting.

Motioned by Gorden to Approve Going into Closed Session, Pursuant to Iowa Code 21.5 Provision I: To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Seconded by Bellinghausen. Council, including Mayor-Elect Schleisman, Council-Elect Vogt (via telephone), Chief of Police Schaffer, and City Administrator Matthews entered into Closed Session. Closed session was entered into at 7:46pm. At 9:42pm Daniel motioned to leave Closed Session and return to open session. Seconded by Bruns. Roll Call Vote. Ayes: Gorden, Bellinghausen, Bruns, Daniel, Wilson. All Ayes. Nays-None. MC.

Adjourn: With no further business, Daniel motioned to adjourn the meeting. Seconded by Bruns. All Ayes. Nays-None. MC. The meeting adjourned at 9:42pm.

Tyler Holm, Mayor

Jacob Matthews, City Administrator/Clerk

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	LIBRARY COPIER LEASE	202.41
AMAZON CAPITAL SERVICES, INC.	LIBRARY MATERIALS	397.7
ANATOMY IT	TECH SERVICES	448.75
ARAMARK	ADMIN RUGS	70.2
BAKER & TAYLOR	LIBRARY MATERIALS	554.42
KYLE BELLINGHAUSEN	MILEAGE REIMBURSEMENT	389.33
LYNN BOYD	REIMBURSEMENT	100.91
CARROLL CO. SOLID WASTE	GARBAGE FEE	58.28
CENGAGE LEARNING - GALE	LIBRARY MATERIALS	574.97
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	180.49
CHICAGO DISTRIBUTION CENTER	LIBRARY	71.15
CLEANING SPECIALISTS, INC.	LIBRARY CLEANING/TREATMENT	141.8
COLUMN SOFTWARE PBC	PUBLICATION	29.77
COMMUNITY OIL FLEET PROGRAM	FUEL	3,727.32

CREATIVE PRODUCT SOURCE, INC.	LIBRARY PROGRAM	366.6
DELUHERY MICHELE	REIMBURSEMENT	229.61
IA DEPT OF NATURAL RESOURCES	IA OPERATOR CERT EXAM BELLING	30
ECHO GROUP INC	PARK MAINTENANCE	19.55
EFTPS	FED/FICA TAX	4,239.61
FELD FIRE	LIBRARY INSPECTION/TEST	347.5
I & S GROUP, INC.	PROJECT	30,387.26
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	177.68
KELLY LUMBER CO.	STREET SUPPLIES	467.12
M&S DAISY HAULING	OCT 23 HAULING	165
JACOB MATTHEWS	REIMBURSEMENT	50.08
MID-AMERICA PUBLISHING CORP	2 YEAR SUBSCRIPTION	96
MIDAMERICAN ENERGY COMPANY	UTILITIES	4,922.06
MORROW'S STANDARD SERVICE	REPAIRS-POLICE	162.97
MUNICIPAL SUPPLY	WATER SUPPLIES	4,592.81
RADAR ROAD TECH	RADAR CERT	70
RUETER'S EQUIPMENT	STREET EQUIPMENT	195.25
STATE HYGIENIC LABORATORY	WATER TEST	297.5
STEWART MEMORIAL HOSP	DRUG TEST BELLINGHAUSEN	76
WEBSTER-CALHOUN COOP	TELEPHONE / INTERNET	644.74
Accounts Payable Total		54,484.84
Invoices: Paid		7,966.93
Invoices: Scheduled		46,517.91
Payroll Checks		17,126.84
***** REPORT TOTAL *****		71,611.68